## Role Profile
### Villa Vision Dispensing Optician

**Role Reports To:** Villa Vision Project Manager

**Role Purpose:** To help support in the delivery and growth of this unique eye health initiative, leading to inspired communities and successful intervention in meeting the eyecare needs of those that are reached.

### Main Responsibilities and Accountabilities
- Teach, motivate and inspire participants/beneficiaries in primary, secondary schools, and community settings to take pro-active steps in understanding the importance of eye health.
- Lead on the dispensing, ordering, and fitting of glasses for those reached through the project.
- Take ownership of frame stock, ordering and range selection of optical appliances and accessories.
- Support in delivering mass vision and colour vision screening to participants within the community, as well as assisting the Villa Vision optometrist in clinic preparation and eye examinations.
- Work as part of a cohesive team to promote positive outcomes in maintaining long-term eye health.
- Help in supporting other programmes within Villa Vision’s project’s portfolio, along with reasonable duties and responsibilities which your line manager or another senior officer at the club asks you to perform.
- Support the wider work of the Foundation delivering on other sport and coaching programmes.
- Collate data and feedback for monitoring and evaluation purposes, entering onto relevant databases.
- Help the Villa Vision Project Manager in measuring the impact of projects, including recording of delivery statistics, feedback, case studies, and reports to stakeholders.
- Support the Club’s commitment to equality, diversity, and inclusion.
- Demonstrate commitment to Safeguarding by adhering to relevant policies, procedures and values relating to safeguarding children and adults at risk.
- Adhere to critical business functions such as Human Resources and Health and Safety, ensuring compliance with Aston Villa Foundation policies, legislation, and best practice.
- Any other reasonable duties and responsibilities which your line manager or another senior officer at the club asks you to perform.
- Flexibility to work evenings and weekends as required.

### Qualifications, Key Skills & Experience

**Essential**
- Proven experience working as a Dispensing Optician with the ability to demonstrate a sound knowledge of the eye health sector
- Registered with the General Optical Council (GOC).
- Experience in delivering workshops to both children and adults.
- An ability to work on own initiative or as part of a team, and to give leadership and direction to others.
- Excellent written and verbal communication skills and an ability to communicate with people at all levels.
• Experience in developing and delivering projects, implementing monitoring and evaluation methods, and achieving outcomes and targets.
• Outstanding attention to detail

Desirable
• A creative thinker with the ability to execute ideas on how to promote eye health in innovative ways.
• Excellent interpersonal and communication skills with an ability to build relationships with different audiences.
• Experience of engaging with people from all backgrounds and in a variety of settings.
• Up to date Emergency First Aid and Safeguarding Children (either FA or other professional bodies) qualifications.

Disclosure and Barring Service Check Requirement
• This role will be subject to an enhanced Disclosure and Barring Service (DBS) check.

Aston Villa Football Club is an inclusive institution that provides a welcoming environment to supporters, the local community, customers, employees, contacts and competitors. We want to ensure that the Club and all its subsidiaries are free from discrimination of any kind, embracing all regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex (gender), religion or belief.

Aston Villa Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club. For more information, please see Aston Villa Football Club | The official club website | AVFC - Safeguarding