



STEVENAGE FOOTBALL CLUB

Stevenage FC Ltd
The Lamex Stadium
Stevenage
Herts, SG2 8RH
01438 223223

www.stevenagefc.com | www.borotickets.co.uk | info@stevenagefc.com

Youth Development Phase Coach (Part Time)

Stevenage Football Club Academy is seeking to appoint a highly motivated, talented, confident and hard-working individual to join our coaching team at The Lamex Stadium. Currently in League Two and operating a Category Three Academy, Stevenage is an ideal club for a knowledgeable and enthusiastic coach, who loves the game and takes great pride in the professional development of young players and themselves. Working within the Academy structure the successful candidate will be able to accelerate their coaching by working with a great variety of players from U7-U23 and in very close proximity to our first team.

Vacant Position

Youth Development Phase Coach (Part time)

To Apply

To apply for the role, please complete an Application Form and submit your CV to Stephen Payne at stephenP@stevenagefc.com. The deadline for applications is Friday 27th September 2019.

Safeguarding Statement

Stevenage Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment.

This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore all convictions including spent convictions that have not been subject to filtering by the DBS should be declared.

Relevant information and / or documents will be distributed as part of the recruitment process.

BAME Declaration

The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence.

As part of the application process, you will therefore be asked to declare your ethnicity.

General Information

The employee must at all times carry out their duties with due regard to Stevenage Football Club policies and procedures. The employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relationships between all internal and external stakeholders.



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Company No: 2901467 VAT No: 396 873 483





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ACADEMY COACH JOB DESCRIPTION

Job Title	Youth Development Phase Coach
Department	Academy
Reports To	Head of Coaching
Direct Reports	None
Key Contacts	Internal – Players, Coaches, Fitness Coach, Head of Recruitment, Academy Manager, Academy Lead Physiotherapist
Budgetary Responsibilities	N/A
Location	Based at Shephalbury Sports Academy and other Academy training venues. Due to the nature of the post, travel to Academy fixtures will be required.
Hours	Part time (evening and weekends)
Job Purpose	To lead the medical support services for First Team players and deliver a first-class provision that focuses on injury prevention, diagnosis, treatment and rehabilitation.
Remuneration	Dependant upon skills and experience.

Roles and Responsibilities	
1	Plan, record and deliver coaching sessions that follow the club philosophy and deliver the coaching syllabus for your respective age group
2	To record session plans and submit attendance accordingly for every session delivered within the 9-18 Academy Programme via the Performance Management Application (PMA)
3	To evaluate and cross reference learning objectives to the individual's outcomes
4	Ensure multidisciplinary communication is maintained for the benefit of your players
5	To submit all Academy phase reviews every 6 weeks
6	To submit all Academy Player Action plans every 10 weeks & attend/deliver at player/parent meetings in line with EPPP guidelines
7	To submit all Development & Shadow reviews for the 9-16's every 6 weeks according to role
8	To ensure the welfare and safeguarding of all players in your care at all times
9	To contribute to the recruitment & trial process of the programme if/when required
10	To be responsible for your age group on match day, including to plan, observe and provide feedback regarding individual player performance.
11	To attend all Academy meetings where applicable and undertake appropriate CPD as per EFL and club rules
12	To complete any other duties as deemed reasonable by the Lead Phase Coach
13	To be an ambassador for the Stevenage FC 'Standards of Performance'



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Qualifications		Essential	Desirable
1	UEFA B licence outfield award	✓	
2	UEFA A license outfield award		✓
3	FA Youth Module 3 (assessed)	✓	
4	FA Advanced Youth Award		✓
5	Recognised First Aid Qualification (Emergency Aid)	✓	
6	FA Basic First Aid for Sport (BFAS) or FA Intermediate First Aid for Sport (IFAS)		✓
7	DBS check	✓	
8	FA Safeguarding Children		
9	PTLLS or other teaching qualification		✓
Skills, Knowledge & Experience			
10	Extensive knowledge and experience of the role and the position	✓	
11	Experience working across academy age groups	✓	
12	Experience working with young professional players		✓
13	Understanding of the Elite Player Performance Plan (EPPP)		✓
14	Experience of scouting & talent identification processes and procedures		✓
15	IT skills; including the ability to use Performance Management Application (PMA) software and Microsoft Office (Excel, Word and Outlook)	✓	
16	Excellent interpersonal and communication skills	✓	

Attitude/Behaviours			
17	Ability to work under pressure and to tight deadlines	✓	
18	A genuine team player	✓	
	A reliable individual	✓	
19	Personal Qualities		
20	Displays a high level of discretion	✓	
21	Personable with an ability to build individual relationships	✓	
22	Hardworking and enthusiastic	✓	
23	Empathetic to young players	✓	
24	Ability to adapt to changing circumstances	✓	
25	Loyal and committed	✓	



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