



Job Description: Part Time Pathway Academy Coach

Job Title	Pathway Academy Coach
Department	Academy - Reports to Pathway Manager
Key Contacts Internal	Head of Departments, Academy Manager, Head of Coaching, Pathway Manager
Key Contacts External	The EFL, The FA.
Location / Requirements	Based at Shephalbury Sports Academy, Broadhall Way, Stevenage, Herts, SG2 8RH. With coaching duties at various locations across Stevenage and surrounding areas.
Hours/ Remuneration	Level 2 coaches £12.50 per hour session (60 minute sessions), UEFA B coaches £15.00 per hour and UEFA A coaches £17.50 per hour
Job Purpose	To accurately follow the Academy coaching programme and age specific coaching syllabus.
Duties and Responsibilities: Football Administration	<ul style="list-style-type: none">• To ensure the welfare and safeguarding of all players in your care at all times• Plan, record and deliver coaching sessions that follow the club philosophy and deliver the coaching syllabus for your respective age group• Ensure multidisciplinary communication (i.e. injuries) is maintained for the benefit of your players and reported to players/parents as per the Pathway Manager's instructions• To submit all Pathway Player Reports every 12 weeks to the Pathway Manager• To contribute to the recruitment process at SFC Academy and provide feedback as and when required• To attend all Pathway meetings where applicable and undertake appropriate CPD as per EFL and club rules• To complete any other duties as deemed reasonable by the Pathway Manager• To be an ambassador for the Stevenage FC 'Standards of Performance'



Personal Specification: Part Time Academy Coach

Qualifications	Essential	Desirable
FA Level 2	✓	
UEFA B Licence/UEFA A Licence		✓
Recognised First Aid Qualification (Emergency Aid)	✓	
Advanced DBS Disclosure	✓	
FA Basic First Aid for Sport (BFAS) or FA Intermediate First Aid for Sport (IFAS)		✓
PTLLS or other teaching qualification		✓
Skills, Knowledge & Experience	Essential	Desirable
Extensive knowledge and experience of the role and the position		✓
Experience working across academy age groups		✓
Experience working with young professional players		✓
Experience of scouting & talent identification processes and procedures		✓
IT skills to include the ability to use Microsoft Office (Excel, Word, Power Point and Outlook)	✓	
Excellent interpersonal and communication skills		✓
Attitude/Behaviours	Essential	Desirable
Takes responsibility for ensuring a high quality of work	✓	
A genuine team player who will support and motivate other members of the team	✓	
An adaptive individual who can cope well in high pressure situations	✓	
A proven ability to multi task and manage multiple projects	✓	
Has a passion to work within professional football and be a part of the Club and its values	✓	



STEVENAGE FOOTBALL CLUB

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Personal Qualities	Essential	Desirable
Hardworking and enthusiastic	✓	
Meticulous attention to detail	✓	
Understands the importance of confidentiality and integrity at all times	✓	
Loyal and committed	✓	
Seeks to learn and develop daily	✓	
Empathetic to young players	✓	
Adaptable and calm when faced with change	✓	

Application Process: Part Time Academy Coach

Application Instructions	Interested applicants should email a completed application form to the attention of Alex Stylianou, Pathway Manager. Email Applications to: alexs@stevenagefc.com _____
Application Deadline	Open until vacancy is filled
Interview Date	Until vacancy is filled
Role Start Date	Until vacancy is filled
Employability Statement	Stevenage Football Club is committed to be an equal opportunities provider and welcomes applicants from all members of the community. Should you require assistance with your application please contact the Club in advance of your submission.
BAME	The English Football League has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA A or UEFA B Licence. As part of the application process, you will therefore be asked to declare your ethnicity.



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