## Job Purpose (main duties include but not limited to the following)

Overseeing the delivery of the Academy’s established Life Skills programme for the U9 to U21 age groups. Responsibility for implementing the Academy’s Induction and Exit Strategy process for all young people within the programme. Evaluate and evolve the Academy’s mental health and wellbeing strategy for all young people and manage any schoolboy concerns. Part of multidisciplinary reviews to discuss player development, player care and wellbeing. Leading the Academy’s ‘Player & Parent Voice’ programme, gaining meaningful feedback on Academy life and implementing changes when appropriate. This role will involve working closely with the Head of Education, Lead Phase Coaches, Club Lead Designated Safeguarding Officer, and other key people across the various departments within the Academy and external stakeholders. The successful applicant will receive access to regular continued professional development and support. The role will be based at our training complex, close to Hillsborough stadium and require a flexible approach to working hours, including some evenings to deliver or facilitate short life skills sessions to schoolboy players before training.

### Role Specific Duties

- Support the Head of Education & player care to deliver the holistic development strategy of the department and Academy.
- Support the transition of newly signed individuals or groups of players into the Academy through a thorough induction process
- Be an integral part of the transition team within the Academy
- Develop and co-ordinate age-specific parent workshops with schoolboy phases
- Develop and coordinate the life skills programme across all phases, linking in with specialist staff internally and externally
- Ensure there is a thorough age-appropriate exit strategy is in place and adhered to for all players across the phases
- Help track destination data of all players released from the Academy.
- Support for a minimum of three years from the point of departure for all Academy Players from the Club in the Professional Development Phase with a focus on mental and emotional wellbeing and facilitating new opportunities in football, education, and wider career pathways, in association with stakeholders.
Qualifications

- Enhanced DBS check with children’s barred list (provided by the club).
- Qualifications relating to learning, coaching and/or safeguarding.
- A minimum of 5 GSCEs (grades A – C) or equivalent is desirable.

Skills & Experiences

- Previous experience of working with children.
- Previous experience of working within a football Academy is desirable.
- Excellent presentation skills to deliver life skills to young people and facilitate delivery.
- Good knowledge of child protection issues, policies, and best practices.
- Able to relate to and build rapport quickly and easily with young people.
- Able to understand and implement the policies and procedures of the Academy.
- Confident, resilient, and self-motivated.
- Excellent communication skills both verbal and written.
- Ability to work in a fast-paced, target-driven environment.
- Ability to prioritise and manage own workload.
- Work using own initiative and as part of a team.

Sheffield Wednesday Football Club is committed to safeguarding and promoting the welfare of children, young people, and vulnerable adults. This post may be subject to a criminal record check or an enhanced DBS check.

SWFC FC is an Equal Opportunities and Disability Confident employer and welcomes applicants from all sectors of the community.

If this role appeals to you and you would like to become part of the Sheffield Wednesday family, please send your CV and covering letter to vacancies@swfc.co.uk.

A shortlist of suitable applicants will be completed shortly after the closing date and successful candidates will be contacted about the interview process.

Closing date: Monday 12th September 2022