



## English Professional Football's Integrated Coaching Strategy

<b>Role</b>	ICS Programme Assist
<b>Background</b>	A partner Organisation Group comprising of members from each of the Premier League, EFL, WSL, FA, PFA and LMA is tasked with delivering an Integrated Coaching Strategy (ICS) for the Professional Game.
<b>Objectives</b>	The ICS as a partnership aim to deliver and sustain world-leading coach & manager education, development and career pathways across English Men's and Women's professional football.
<b>Deliverables</b>	<p>The ICS is made up of the Integrated Coaching Board (ICB), who meet in person quarterly, and two Action Groups who report into ICB: a Coaching Insights Action Group and a Learning and Development Action Group, who both meet in person monthly.</p> <p>The Programme Assist role administratively supports both the ICB and the Action Groups by:</p> <ol style="list-style-type: none"> <li>1. Supporting ICS Chair and Project Director administratively</li> <li>2. Setting a matrix of dates for the forthcoming season for ICB and Action Groups</li> <li>3. Working closely with the Chairs of both Action Groups to ensure consistent, clear, and transparent communication, accurate action tracking and positive stakeholder relationships</li> <li>4. Preparing fully for ICB and Action Groups' meetings including circulation of paperwork via ICS SharePoint, communicating with members around attendance or actions, arranging venues (generally at one of the five partner office locations) timings, attending the meetings, taking and distributing notes of meetings.</li> <li>5. Ad hoc administrative tasks</li> </ol>
<b>Timetable</b>	<ul style="list-style-type: none"> <li>• Start 1<sup>st</sup> June 2022</li> <li>• Support required to end of season 2022/2023 initially</li> <li>• Opportunity to extend role into season 2023/24</li> </ul>
<b>Resources</b>	<ul style="list-style-type: none"> <li>• It is not essential to have worked in football, however an understanding of the football landscape would be beneficial.</li> <li>• Support provided from ICS Chair and Project Director, with initial handover support and introductions from current post-holder.</li> <li>• Access to ICS SharePoint</li> </ul>
<b>Payment</b>	<ul style="list-style-type: none"> <li>• Freelance contract of 1 year</li> <li>• 10 – 12 hours per week (estimated)</li> <li>• Competitive fees / hourly rate</li> </ul>
<b>Contact</b>	Please contact Rob Kleiser via <a href="mailto:rob.kleiser@ics-football.co.uk">rob.kleiser@ics-football.co.uk</a> or on 07775445668 for further information or to express interest.