



## Job Description

<b>Job Title:</b>	Lead Youth Development Phase Coach
<b>Hours of Work:</b>	37.5 hours per week variable and subject to demands of the role
<b>Department:</b>	Academy
<b>Salary:</b>	£Competitive + CPD Allowance
<b>Contract:</b>	Full Time, Permanent
<b>Responsible to:</b>	Academy Manager
<b>Responsible for:</b>	Youth Development Phase (12-16s) Programme

## Structure & Purpose of Role

- To lead & manage the Youth Development Phase in line with the club's Academy Philosophy and the Academy Performance Plan.
- To take lead responsibility for ensuring the core KPI's of EPPP are effectively measured, assessed and achieved within the Phase in line with the new Audit process.
- To line manage the delivery of the coaching programme within the Phase and to upgrade the current level of individual development and game understanding
- To oversee the holistic development of players and effectively using the Performance Clock to record all data in respect of player development.
- To instil and develop the Academy values across our YD phase players & staff.

## Core Responsibilities

- Line management of all YD phase staff.
- Leadership on delivery and monitoring of Academy Performance Plan, and EPPP KPI's across Phase.
- Oversight for PMA, coaching quality and games programme across Phase.
- Contribute to Academy Management Team in a Head of Department position.
- Responsibility for parent communication and player welfare across phase.
- Modelling of elite coaching across phase through delivery of regular practical sessions
- Working with Academy Head of Coaching & other phase leads to deliver high quality CPD programme for staff.
- Contribution to scholarship process and programme with specific responsibility for transition from YDP into PDP.
- Any other duties as required by the football club within the reasonable demands of the role.

## Person Specification

- Outstanding on-field coach with experience of working across Phases.
- Committed, enthusiastic and passionate about the development of young people.
- Ability to work both independently and as part of a team.
- Strong empathy, organisational and communication skills suitable for parents and YD phase players.
- Strong IT skills and an understanding of & commitment to monitoring data on the club PMA platform.
- Able to adapt to the demands of the job and needs of the players and other staff.
- Dedicated to self-improvement and continuous professional development.
- Committed to working to and promoting the values & philosophy of Oxford United.

## Qualification/Experience Requirements

### Essential

UEFA A Licence (or working towards)

FA Youth Award (Modules 1,2 and 3)

CRC and FA Safeguarding Certificate

FA First Aid Qualification

Enhanced DBS Clearance

Fully Licensed FA Coach committed to ongoing annual CPD to maintain licence

Experience of working within YD phase at an Elite level.

Understanding and commitment to promoting safeguarding and professional standards across all parts of the Academy programme.

EFAiF/BFAS or equivalent First Aid qualification

### Desirable

FA Advanced Youth Award

Experience of EPPP Audit process

Experience of working in Cat 1/Cat 2 Academy

Based geographically close to Oxford

Understanding of the recruitment and development challenges associated with YDP into PDP transition.

## Applying for the Role

Applications in writing with a covering letter and CV detailing your experience and suitability for the role with specific reference to how you meet the person specification criteria.

Please provide the names of two industry referees within your application

Applications by email to Academy Manager Dan Harris by email – dharris@oufc.co.uk

Closing date for applications is 5.00pm on Wednesday 13<sup>th</sup> January 2020

## **Safeguarding and Equal Opportunities Declaration**

### **Safeguarding declaration**

Oxford United Football Club is committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment. This post requires Enhanced Criminal Records Checks and may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974). Therefore, all convictions including spent convictions that have not been subject to filtering by a CRC should be declared. Relevant information and or documents will be distributed as part of the recruitment process.

### **Equal Opportunities declaration**

Oxford United Football Club is committed to the principle of equal opportunity in employment. All employees and applicants are made aware that the clubs' policies for recruitment, selection, training, development and promotion are designed to ensure that no job applicant or employee receives less favourable treatment on the grounds of age, disability, gender reassignment, race, heritage, religion or belief, gender, sexual orientation, marriage or civil partnership, pregnancy or maternity.

Updated 23<sup>rd</sup> Dec 2020