**JOB TITLE**  
Player Development Coach (Lead U18)

**DEPARTMENT**  
Academy Coaching and Development

**RESPONSIBLE TO**  
Head of Coach Development

**RESPONSIBLE FOR**  
U18 squad players

**JOB SUMMARY**

Overall responsibility for the day-to-day supervision of the U18 squad; enabling players to achieve their full potential through collaborative working with the multi-disciplinary team (MDT), nurturing our talent to produce players capable of making the transition to the U23 squad.

**ROLE RESPONSIBILITIES**

- Implement the Academy playing philosophy, ensuring the Club’s principles and style of play are adhered to, and closely mirror the system used by the U23 team and first team where possible;
- Implement the Academy coaching philosophy ensuring that clear and consistent messages are communicated at all times;
- Implement and review the Academy coaching curriculum ensuring it fits with the Academy playing and coaching philosophies, that it is phase specific, caters for individual needs, and takes into account modern trends within the game;
- Work in conjunction with the Head of Coach Development & Head of Player Development and U18 squad performance staff to plan, deliver and review the coaching programme for the U18 squad;
- Ensure that all multidisciplinary objectives across macro, meso and micro timeframes are achieved;
- Lead preparations and manage all aspects of the U18 squad games programme;
- Discuss team and squad selections with the Head of Coach Development & Head of Player Development prior to each fixture;
- Organise and lead six-weekly player review meetings to discuss and record individual learning plans and player progress against their process, performance, and outcome goals;
- Provide six-weekly updates on player progression in the U18 squad to the Head of Player Development;
- Attend six-weekly player progression meetings with phase lead coaches and members of the multidisciplinary performance staff;
- In conjunction with the Academy Manager, Head of Coach Development & Head of Player Development and Head of Recruitment monitor the player succession planning process from U16 to U18;
- Work in conjunction with the U18 squad multidisciplinary performance staff to ensure that all relevant data, particularly coaching time, game time and player reviews, is recorded on the Club’s chosen performance management application and easily accessible when required as stipulated in the Elite Player Performance Plan (EPPP) regulations;
- Work within the Academy Coach Competency Framework (CCF) and review personal performance against the CCF for all aspects of the role;
RESPONSIBILITIES CONTINUED

• Utilise the Academy Coach Competency Framework (CCF) to review the performance of the assistant U18 Coach against the CCF for all aspects of their role;
• In conjunction with the Head of Coach Development, ensure that the Assistant U18 Coach is provided with an Individual Development Plan (IDP) that outlines the competencies and behaviours which need to be developed and a timeframe within which these activities will be undertaken;
• In conjunction with the Head of Coach Development, supervise, train, mentor and monitor a highly qualified and experienced multidisciplinary performance team who become specialists in their field;
• In conjunction with the Head of Coach Development, supervise, train, mentor and monitor a highly qualified and experienced multidisciplinary performance team who become specialists in their field;
• Work in conjunction with the full-time coach and performance teams to plan, deliver and review the school release programme for the U13/U14 and U15/U16 squads;
• Assist the Head of Coach Development to develop a fit for purpose, individual and phase tailored CPD programme for all U18 coaches;
• Any other reasonable duties.

ROLE REQUIREMENTS

• Perform duties with due regard to club policies and procedures and legislative requirements at all times.
• Ensure implementation of the clubs’ health & safety, safeguarding, welfare and equality policies to create a safe working environment for all.
• Maintain an awareness of data best practice and ensure working practices are appropriate in collaboration with club’s legal/compliance/other relevant functions.
• Undertake continuous professional development (CPD) training and/or additional training as identified or as required.

KNOWLEDGE, SKILLS & EXPERIENCE

**Essential**

- Experience of working with players within the professional game;
- Excellent communication and listening skills;
- Strong presentation skills;
- Understanding of EPPP and the audit process;
- Knowledge and understanding of safeguarding, welfare, and equality;
- Competent in Microsoft Office and Apple software packages;
- Full UK Driving Licence (preferably clean).

**Desirable**

- Experience of working with players within the professional game in relevant age/phase groups;
- Competent in analysis software packages i.e., Sports Code, Hudl and Wyscout.
- Tutoring/teaching experience.
GENERAL STATEMENT
All employees of the Club must at all times carry out their responsibilities with due regards to all policies and procedures and in particular health and safety, confidentiality and data protection.

SAFEGUARDING & WELFARE STATEMENT
The Club is committed to the safeguarding and welfare of all children, young people and adults at risk of harm and requires all staff, volunteers and others associated with the Club to share and endorse this commitment.

As part of this commitment, all staff are expected to undertake regular safeguarding and welfare related training and to ensure the environments in which they work remain safe at all times. This includes ensuring ‘best practices’ are adopted at all times and incidents or concerns are proactively reported. Safeguarding is considered everybody’s responsibility.

EQUALITY, DIVERSITY & INCLUSION STATEMENT
The Club is committed to equality, diversity and inclusion, encapsulated by the Club’s brand United As One, and believes in equal opportunities for all. We expect that all staff, volunteers and others associated with the Club share and endorse this commitment in a positive manner. The club does not tolerate any form of direct or indirect discrimination, victimisation or harassment. Your behaviour must align to the principles of equality as outlined in the Clubs equality policy which can be found at www.nufc.co.uk/UnitedAsOne.

QUALIFICATIONS & TRAINING

Essential
- The Football Association (FA) Advanced Coaching Licence (UEFA ‘A’);
- FA Advanced Youth Award;
- FA Safeguarding Certificate;
- FA Basic First Aid for Sport;
- GCSE, or equivalent, in Maths and English grade C or above;
- Professional membership of FA Licenced Coaches Club.

Desirable
- Degree in a relevant subject, i.e., Sports or Teaching;
- UEFA Pro Licence;
- Mentoring/personal coaching qualification.

CRIMINAL RECORD CHECK REQUIREMENT
This role requires a criminal records check (CRC) deemed suitable by the Club, at the following level; Enhanced with barred list.

Where a role requires a CRC this must be obtained by the Club. The requirement of a CRC for this role is due to responsibilities relating to children under the age of 18 years and/or adults at risk of harm.