

Job Description

Academy Lead Coach – Part Time

Position: Academy Lead Coach	Department: Academy	Reporting to: Lead Phase Coach
Salary: £5,441.28 per annum	Contract: Permanent	Hours per week: 12 hours, any 4 from 7 days, flexible in hours required

Job purpose:
To develop the Academy players aligned with the club coaching & playing philosophy through training and matches

Essential & Desirable skills and qualifications criteria:

- Willing to adopt the MK Dons coaching & playing philosophy
- Appetite for self-development
- IT literate and able to effectively use/learn to operate various platforms including Microsoft / PMA / HUDL / Zoom
- Excellent communication and interpersonal skills
- Have a flexible attitude to work
- Ability to work on own initiative and as part of a team
- Have a polite and courteous manner
- Be organised, have good time management skills
- Have the enthusiasm to set high standards and achieve company objectives
- Ability to liaise with footballers, coaches, management and other stakeholders in a professional manner
- Be prepared to work evenings and weekends
- Previous academy coaching experience

Essential Qualifications:

- Hold the following qualifications:
 - UEFA 'B' Coaching Certificate
 - FA Learning Safeguarding Children Certificate
 - FA Basic First Aid for Sport Certificate
 - Current FA Licensed Coaches Club Member

Desirable

- Full driving licence ideally including the D1 Category

This Role is a regulated post and is exempt from the Rehabilitation of Offenders Act and therefore requires an enhanced DBS

Role Competencies:

Planning Timescales:

- To plan, prepare and lead the delivery of coaching sessions as per the agreed timetable aligned with the coaching and playing philosophy

Decision Making:

- Local decisions made within remit of own role.

Impact & Influence:

- Comply with all company policies/procedures and regulations relating to your role in the Academy.

Skill Level:

- To ensure the session plan is designed using the MK Dons session template and uploaded onto the PMA post session

Communication:

- To ensure that the players use HUDL & the PMA on a regular basis for their match reviews and that the review process is regularly monitored

Budget Management:

- To manage and maintain all Academy equipment and resources.

Lead & Develop:

- To maximise attendance at all relevant Academy Coach Meetings (Phase/Academy & CPD events) with the aim to contribute towards the Academy's goals and objectives

Operating Parameters:

- To ensure all administration requirements for your respective age group including PMA / HUDL & reviews are completed on a weekly basis
- To be prepared to do other duties to further the development of the Club and Academy as and when required

Competency Total:

Level