

Academy Youth Development Phase Head Coach

Job Description

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| Position: Academy Youth Development Phase Head Coach | Department: Academy | Reporting to: Lead Youth Development Phase Coach |
| Salary: £5,241.60 per annum | Contract: Fixed Term | Hours per week: 12. Any 4 from 7 days |

Overall Objective: To manage and Coach an Academy Schoolboy age group in the Youth Development Phase (U13-16)

Job Description

Main Objectives:

- To plan, prepare and lead the delivery of coaching sessions as per the Academy Schoolboy Coaching Development programme and philosophy.
 - To manage and liaise with the Lead Youth Development Phase Schoolboy's Parents/Guardians in regards to player's progress at the Academy.
- To manage and lead an Academy age group in the scheduled games programme.
 - Lead the coaching of Academy players as scheduled by the Lead Phase Coaches.
- Manage all administration requirements for the respective age group including PMA & Reviews
 - Comply with all company policies/procedures and regulations relating to your role in the Academy.
 - Keep Performance Management Application (PMA) up to date with all relevant data.
- To manage the progression of 75% of the age group in line with the Development Plan up to the next age group.
 - Design training sessions tailored to individuals' objective, performance and progress, supported with a summary evaluation of the training session.
- Being accountable and responsible for own CPD
 - To improve skills and gain further knowledge through In-Service training for Academy Coaches.
 - To maximise attendance at all relevant Academy Coach Meetings (Phase/Academy & CPD events) with the aim to contribute towards the Academy's goals and objectives.
 - To manage and maintain Academy equipment/resources.
 - To build your own coaches 'log book' to include sessions and reflections.

Summary of Duties:

- To communicate in weekly meeting with the Youth Development Lead Phase Coach on all relevant matters and/or on a needs basis. To inform and provide weekly reports on matches and individual player's progress/performance to the Lead Phase Coach.
- To manage and embed the Football Philosophy through diligent monitoring of the 'Playing Principles' of the Academy/Club.

Person Specification

Essential skills and qualifications:

- Basic level of IT skills
- A good competence of communication and interpersonal skills
- Have a flexible attitude to work
- Possess the ability to work on own their initiative and as part of a team
- Has the ability to remain polite and courteous in difficult meetings with parent and players.
- Can demonstrate good planning, preparation and good management skills
- Is competent to work at a level to meet stringent deadlines
- Be versatile enough to adapt to different and changing situations
- Possess the drive and motivation to set high standards and achieve company objectives
- Have a personable approach
- Ability to liaise with footballers, coaches, management and other football related individuals in a professional manner
- Flexible and happy to work evenings and weekends.
- Previous academy coaching experience
- Holds the following qualifications:
 - UEFA 'B' Coaching Certificate
 - FA Learning Safeguarding Children Certificate
 - FA Emergency Aid Certificate
 - FA Youth Modules 1-3

Desirable skills and qualifications:

- Have a full driving licence including Mini-Bus Licence

This Role is a regulated post and is exempt from the Rehabilitation of Offenders Act and therefore requires an enhanced DBS.

Behavioural Indicators:

Entry level:

- Functional Skills (Process Management)
- Personal Attributes (Confidence & Commitment)
- Personal Attributes (Resilience)
- Delivery At Pace (Planning & Prioritisation)
- Delivery At Prioritisation (Challenging the Status Quo)
- Thinking (Big Picture Thinking)
- Thinking (Entrepreneurship)

Skilled level:

- Functional Skills (Communication)
- Functional Skills (Functional Skills)
- Personal Attributes (Self Development)
- Personal Attributes (Respect for Others)
- Delivery At Pace (Passion for Customers)
- Delivery At Pace (Drive for Player Development)

Expert level:

- Personal Attributes (Integrity & Trust)

Reference: F0458

Closing date: 31st July 2019