

JOB DESCRIPTION

OUR GUIDING PRINCIPLES

Pioneers • Confident Custodians • Action Orientated • Open & Inclusive • Service Excellence

Job Title:

Reporting to:

Direct Reports:

Based at:

Date of Issue:

GENERAL

Our Values are simply the things that are most important to us and will be demonstrated through the way in which we behave in achieving our business objectives. Our people are at the centre of the delivery of our Club Values.

POSITION PURPOSE

Provide an overview of the job role

HEALTH & SAFETY

As confident custodians, all staff must adhere to the Club's Health and Safety policy as well as comply with all role specific health and safety requirements. In addition, all staff have the responsibility to report any breach or potential breach in health & safety to a member of the H&S committee or senior manager.

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RESPONSIBILITIES *(below are example responsibilities but this is not intended as an exhaustive list)*

Provide a detailed list of duties / areas of responsibility

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SAFEGUARDING

Fulham Football Club acknowledges that everyone has a responsibility for the wellbeing and safety of children, young people and adults at risk who are under the Club's care or utilising the Club's facilities.

As part of Fulham Football Club's commitment to providing a safe environment for children and adults at risk the Club requires all staff in child, young person and 'adult at risk' facing roles:

- To be clear about the clubs responsibilities when running activities for these groups;
- Will have read and understood the suite of safeguarding policies including safeguarding children policy, adults at risk policy, anti-bullying policy, whistleblowing and equality policy;
- Understand and promote staff and players code of conduct;
- Will understand how to refer a concern;
- To be consistent role models;
- To complete the Fulham safer Working Practice Workshop as part of induction and the FA Safeguarding Children workshop; and
- To monitor repeated incidents of poor behaviour and liaise with their DSO or Head of Safeguarding.

EQUALITY, DIVERSITY & INCLUSION

We are committed to supporting an environment where all staff have a personal responsibility to uphold the Club's Equal Opportunities Policy by treating fellow employees, prospective employees, casual workers, prospective casual workers, players, prospective players and customers fairly and impartially.

PERSON SPECIFICATION

ESSENTIAL

Experience

Skills, Knowledge & Qualifications

Personal Qualities

PREFERRED

Experience

Skills, Knowledge & Qualifications

Personal Qualities