



JOB DESCRIPTION

Job title:	Senior Professional Development Phase Lead Coach	Contractual status:	Permanent
Reporting to:	Academy Director	Salary:	Competitive

Job Summary:

Lead and manage the programme for the players in the Burnley FC's under 21 senior professional development squad to support in the organisation and delivery of a vibrant, creative and progressive programme.

Ensure the programme provides the best opportunity for players transitioning from Burnley FC's Academy to First Team football. You will prepare the players for senior football, either within the club or externally.

You will also be responsible for technical and tactical development, assisting in the physical, psychological, social and academic development of the club's senior professional development players within Burnley FC according to the club playing philosophy.

Roles and Responsibilities

- Deliver coaching sessions to develop players to become First Team players either within the club or externally.
- Complete administration relevant to the job as required by the club, meeting the requirements of the EPPP and our own PMA system.
- Plan and prepare for all training sessions and matches and select the U21 team in conjunction with the football staff, both from the First Team and Academy support staff.
- Lead and work with all support staff working with the U21 players to ensure they maximise the players' learning and development.
- Liaise with the First Team staff to ensure continuity of the U21 players development and to keep them regularly updated on performance levels.
- Liaise with the U18 staff to ensure continuity of player development programmes, demonstrating good knowledge and understanding of players in the U18 squad for future promotion into the U21 squad.
- Participate in the Academy CPD programme.
- Participate in technical board and academy management team meetings.
- Ensure all U21 players are informed of details regarding training sessions, matches and their general working programme and that they act in a manner befitting the club player code of conduct.
- Participate in continued professional development (CPD) activities, both internally and externally, that will improve the quality of your own coaching and overall work, ensuring all qualifications are up-to-date and additional, relevant qualifications are undertaken when appropriate.
- Support the Head of Coaching in the organisation and delivery of a vibrant, creative & progressive program within the U15 -U21 football programme.
- Liaise across the multi-disciplinary departments to support the players within the phase and support the alignment across the club.
- Communicate with key stakeholders including parents, coaches and providers.
- Support the players within the professional development programme.
- Support the organisational and operational needs of the program.



- To understand and implement the Club's Safeguarding policy, procedures, and best practice guidelines in your role. To use this understanding to ensure safe working practices, appropriate reporting of concerns and contribute positively to a safe environment.
- To be able to work flexible hours where the role of the job requires.
- To work towards agreed objectives.
- Comply with all Club policies.
- Promote the Burnley FC brand and ethos in a professional, strong, and positive manner.
- Work alongside other team members to support in other areas of the organisation as and when required to promote best practice.
- Hold a commitment to equality and diversity in the workplace.
- Willingness to attend training courses to enhance own professional development.
- Always demonstrate the Club's values.
- This job description is issued as a guideline to assist you in your duties and is not exhaustive. You may, on occasions, be required to undertake additional or other duties within the context of this job description.



PERSON SPECIFICATION

CRITERIA	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> • The FA Level 4 (UEFA A) in Coaching Football. • FA Advanced Youth Award (PDP). 	<ul style="list-style-type: none"> • UEFA Pro Licence. • Elite Coaches Scheme (ECAS) / Elite Head of Coaching (EHoC). • A coaching / teaching / sports science related degree.
EXPERIENCE & SKILLS	<ul style="list-style-type: none"> • Prior experience of working at 21's level within a category 1 or 2 programme. • Prior experience of leading or managing a professional football department. • A love, passion and experience of working within the professional development program. • A sound understanding of safeguarding and welfare requirements. • Strong organisational skills and the ability to multitask. • Ability to work within a multi-disciplinary team. • Competent use of the PMA system. • Competent in the delivery of individualised practical and analysis sessions. 	<ul style="list-style-type: none"> • A professional playing background. • First team coaching experience. • First Team managerial experience. • International coaching or playing experience.
PERSONAL QUALITIES	<ul style="list-style-type: none"> • An ability to connect with young people. • A friendly, positive 'can do' and courteous attitude. • Excellent interpersonal and communication skills with the ability to form strong relationships with players, parents, colleagues, and officials. • Strong team-working skills. • Shows initiative, has confidence in own ability with a positive attitude towards undertaking any aspect of the job role. 	<ul style="list-style-type: none"> • A positive attitude towards professional development and their own learning.



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| | <ul style="list-style-type: none">• Displays no prejudice when working with others.• Self-motivated, with expectation of self and others.• A commitment to the aims, vision, and values of Burnley FC.• Enthusiasm, energy, and resilience.• Ability to maintain confidentiality.• Willingness to have a full DBS check. | |
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