## JOB DESCRIPTION

**Job title:** Kitchen Porter

**Salary:** Competitive plus holiday pay

**Hours of work:** Flexible hours to include home match days as required and other functions which will include evenings and weekends

**Contractual status:**
- Zero hours contract
- Fixed term to 31st May 2022

**Location:** Turf Moor, Harry Potts Way, Burnley, Lancashire, BB10 4BX

**Reporting to:** Hospitality Operations Manager

### Job Summary:

Assisting the hospitality kitchens to ensure the area is tidy and stocked.

### Role and Responsibilities:

- Working within the kitchens in our hospitality areas.
- Operate a large scale dishwashing machine within a team.
- Washing-up of larger cooking items.
- Cleaning the kitchen areas.
- Maintain the highest standards of cleanliness and safety.
- Stocking cutlery and crockery.
- Comply with all Club policies.
- Promote the Burnley FC brand and ethos in a professional, strong, and positive manner.
- Work alongside other team members to support in other areas of the organisation as and when required to promote best practice.
- To understand Club’s Safeguarding policy.
- Hold a commitment to equality and diversity in the workplace.
- Willingness to attend training courses including Safeguarding and Equality and Diversity.
- Always demonstrate the Club’s values.
- Undertake any other duties appropriate to this role.

## PERSON SPECIFICATION

### CRITERIA

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<tr>
<th>EXPERIENCE &amp; SKILLS</th>
<th>ESSENTIAL</th>
<th>DESIRABLE</th>
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<tbody>
<tr>
<td></td>
<td>Meticulous cleaning standards.</td>
<td>Previous experience in a similar role.</td>
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<td>Time management skills.</td>
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### PERSONAL QUALITIES

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<th>ESSENTIAL</th>
<th>DESIRABLE</th>
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<td></td>
<td>A friendly, positive ‘can do’ and courteous attitude.</td>
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<td>Ability to work well under pressure in a fast paced environment.</td>
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<td>Ability to work within a team and foster good working relationships.</td>
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<td>Flexible, helpful, and responsive.</td>
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<td>Good judgement and knowing when to seek advice or support.</td>
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<td>A commitment to the aims, vision, and values of Burnley FC.</td>
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