



JOB DESCRIPTION			
<b>Job Title:</b>	Female Football Development Coach	<b>Contractual Status:</b>	Zero hours contract
<b>Hours of work:</b>	Wednesday 6 - 8pm training (Outdoor) Thursday 7 - 9pm training (Indoor) Saturday – match day	<b>Salary Range:</b>	£9 per hour plus holiday pay
<b>Location:</b>	Turf Moor, Harry Potts Way, Burnley, BB10 4BX / various facilities in the Burnley and Pendle area	<b>Reporting to:</b>	Female Football Development Officer

**Job Description:**

**Role and Responsibilities**

- Assist the head coach with training sessions and match day tasks.
- Deliver some, part or all of the coaching session for the U14'S Burnley FC Women junior football programme.
- Tackle the underrepresentation of females in sport, via the delivery of awareness workshops, that aim to focus on heightening the profile of the female game.
- Identify talented female footballers and individuals involved in the projects and refer those individuals to appropriate destinations.
- Ensure that all practical elements of delivery are conducted to the highest standards, that befits the calibre of the football club.
- Partake in the crucial processes of monitoring and evaluation, to ensure that the progress / impact of any given provision is reporting to key funders in a timely and effectively manner. This includes the use of regular registers and the Views platform.
- Willingness to attend training courses including Safeguarding and Equality and Diversity.
- Assist in other areas of the organisation, where necessary, this will be inclusive of match days and some evening work
- To be able to work flexible and unsociable hours where the role of the job requires.
- To work towards agreed Key Performance Indicators (KPIs).
- Comply with all company policies.
- Demonstrate the Burnley FC in the Community values at all times.
- Promote the Burnley FC in the Community brand and ethos in a professional, strong and positive manner.
- Work alongside other team members to support in other departments as and when required to promote best practice.

**Qualifications and Education Requirements**

**Essential:**

- FA Level 1 Certificate in Football.
- Evidence of Continuous Professional Development.
- Full clean driving license with access to own transport.

**Desirable:**

- FA Level 2 Certificate in Football.
- Degree in Sports Science or in a relevant field.

**Preferred Skills and Attributes**

**Essential:**

- Experience of planning and delivering regular football coaching sessions.
- Outstanding interpersonal skills.
- Effective communicator, able to build and sustain positive relationships with local stakeholders.
- An empathetic / sympathetic approach to engagement.
- A positive attitude towards professional development and their own learning.



- Enthusiasm, energy and resilience.
- A passion for sport.
- A positive attitude towards professional development and their own learning.
- Willingness to have a full DBS check.

**Desirable:**

- Experience of managing a football team.
- Experience of coaching junior players.

PERSON SPECIFICATION – FEMALE FOOTBALL DEVELOPMENT COACH		
CRITERIA	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> <li>• FA Level 1 Certificate in Football.</li> <li>• Evidence of Continuous Professional Development.</li> <li>• Full clean driving license with access to own transport.</li> <li>• A positive attitude towards professional development and their own learning.</li> </ul>	<ul style="list-style-type: none"> <li>• FA Level 2 Certificate in Football (or working towards).</li> </ul>
EXPERIENCE & SKILLS	<ul style="list-style-type: none"> <li>• Experience of planning and delivering regular football coaching sessions.</li> <li>• Confident networker.</li> <li>• Good persuasive skills, which can be delivered with integrity and honesty.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of managing a football team.</li> <li>• Experience of coaching junior players.</li> </ul>
PERSONAL QUALITIES	<ul style="list-style-type: none"> <li>• A positive, “can do” attitude and flexible approach.</li> <li>• A passion for community and making a difference.</li> <li>• A commitment to the aims, vision and values of Burnley FC in the Community.</li> <li>• Good judgement and knowing when to seek advice or support.</li> <li>• Creative in problem solving situations together with a willingness to take on or try new approaches and ideas.</li> <li>• Enthusiasm, energy and resilience.</li> <li>• A passion for sport.</li> <li>• A positive attitude towards professional development and their own learning.</li> <li>• Willingness to have a full DBS check.</li> </ul>	