



## **Academy Driver Advert**

Blackpool FC Academy are seeking a part time Academy driver to provide support to the academy staffing department around all logistical issues that arise on a daily basis. The successful candidate should be able to demonstrate good organisational skills and time management. This role will involve daily interaction with academy players and staff providing vital support to the Academy department. Flexibility will be needed to perform the duties with weekend and evening work part of the role on occasions.

## **Qualifications and Experience**

- DBS Enhanced Criminal record check
- FA Safeguarding Children Qualification
- Valid UK Driving license

## **Job Description**

<b>Academy Driver</b>		
<b>POSITION:</b> Academy Driver	<b>DEPARTMENT:</b> Academy	<b>REPORTING TO:</b> Academy Director
<b>OVERALL OBJECTIVES:</b> The role of the Academy driver will be to support the operational and logistical function of the academy.		
<b><u>Main Objectives</u></b> <ol style="list-style-type: none"><li>1. Drive the Academy minibus on a daily basis transporting the academy players to/from training and matches.</li><li>2. Ensure kit is distributed, cleaned and maintained so that players and staff are able to represent the club in a professional manner</li><li>3. Ensure the academy meets professional standards in terms of driving carefully, providing a friendly environment to all of our players</li></ol>	<b><u>Person Specification</u></b> <ol style="list-style-type: none"><li>1. Excellent communication skills with the ability to build relationships with players, parents and coaches both internally and externally</li><li>2. Strong organisational skills</li><li>3. Enthusiasm for the role and a proactive thinker who always looks for opportunities to improve and enhance the academy operations</li><li>4. Be willing to go above and beyond to provide our players with the best experience possible</li></ol>	



**THE SEASIDERS**



### **Summary of Duties**

1. Organise pick up times, player transportation and equipment for training and match days.
2. Drive players to/from training and ensure clear communication over times is in place.
3. Manage the Academy vehicles to ensure they are road worthy and kept clean by players and staff on a daily basis.
4. Attend match days for u9-23 and co-ordinate opposition players, staff, scouts, stewards and parents
5. Arrange pick ups/drop offs for players attending school release programme
6. Be flexible to meet the needs of the academy operations by driving to pick ups at airport, Train station etc
7. Co-ordinate with coaching staff to manage kit requirements for all players and trialists.
8. Attend operations meeting on a weekly basis to set plan for the following week
9. Undertake other specific duties as instructed by the Academy Director
10. Be available on occasions for overnight stay fixtures

### **Other**

- The employment will commence with immediate effect and will be a fixed term contract on 24 hours per week..
- Relevant professional references will be sought prior to employment
- You will be required to demonstrate your commitment to equality, inclusion and anti-discrimination and attendance of training in these areas will be mandatory.
- You must be eligible to drive a 17 seater minibus

Candidates who wish to apply for the role should send in writing a formal application which includes CV and Covering letter to [dawn.butterworth@blackpoolfc.co.uk](mailto:dawn.butterworth@blackpoolfc.co.uk)

Blackpool Football Club Ltd and the EFL are committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment. Posts advertised on this website may require Enhanced Criminal Record Checks and may include checks against the Barred lists, as such it is exempt from the Rehabilitation of Offenders Act (1974). Therefore, all convictions, including spent convictions that have not been subject to filtering by the DBS should be declared.



**THE SEASIDERS**



**Equality and Diversity:** Employees must always carry out their duties with due regard to Blackpool Football Club's policies and procedures. The employee must ensure a positive commitment towards equality and diversity treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relationships between all internal and external stakeholders.



**THE SEASIDERS**

Bloomfield Road, Seaside Way, Blackpool, Lancashire FY1 6JJ  
W [blackpoolfc.co.uk](http://blackpoolfc.co.uk) E [info@blackpoolfc.co.uk](mailto:info@blackpoolfc.co.uk) T 01253 599745