



COMMUNITY TRUST

Inspiring change within our community

Ewood Park Stadium, Blackburn, Lancashire, BB2 4JF, United Kingdom
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Organisation	Blackburn Rovers Community Trust
Position	Neighbourhood Sport and Youth Engagement Officer (2 roles available)
Working hours	12 hours per week
Salary	£6,864 per annum
Location	Blackburn Rovers Community Trust, Ewood Park, BB2 4JF
Type of Contract	Permanent
Closing Date	12 noon on Friday 27 th May 2022

Who we are:

Blackburn Rovers Community Trust is one of the leading football club charities in the country, currently generating and reinvesting a record £1.9m annually in our local community, benefitting those who help us to record more than 50,000 engagements each year.

Winners of five major awards in the past year – including the EFL North West Community Club of the Year and Northwest Football Awards Community Club of the Year – our fast-growing organisation currently employs more than 40 full-time staff and a similar number of part-time and casual coaches and community engagement staff, helping us to deliver more than 50 projects in education, health, social inclusion and sports participation, as part of our role as the official charity of Blackburn Rovers FC.

Background to the role:

We are seeking a new and motivated individual to join our friendly and hard-working team, helping us to deliver an exciting project in conjunction with a number of key high-profile stakeholders, including the Premier League and the local authorities to provide a range of neighbourhood-based youth sports and engagement services across the borough.

This new and vital concept for our local area is key to the increased long-term prosperity of Blackburn with Darwen, delivering key change and opportunities for young people within our borough, so we are on the lookout for the right individuals to drive this major opportunity to improve the lives of thousands of members of our local community.

Blackburn Rovers Community Trust (BRCT) is seeking to appoint an enthusiastic, charismatic, and dedicated sport coach and/or youth worker to support the management and delivery of BRCT's neighbourhood offer through its high-quality delivery of sports sessions and youth clubs within Blackburn with Darwen. As a level 2 coach and/or youth worker, you will be expected to lead at sessions supported by a team of other staff members.

The Neighbourhood sport and youth engagement officer will also have some responsibility to undertake basic administration and monitoring and evaluation tasks as well as thinking of new innovative ideas to improve the quality of the programme.

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Main Purpose of the role is to:

This role will involve working within the local community (predominantly under 18s) of Blackburn with Darwen to deliver sports and youth engagement provision. The post holder will support a comprehensive, varied, fun sports and engagement timetable targeting a variety of age groups.

The role requires an individual with experience working in a community sports/youth club setting and a good knowledge of the type of young people targeted. A youth worker sports delivery background would strengthen the application.

How to apply:

To apply, please email your [application form](#), [equal opportunities form](#) and covering letter to recruitment@brfctrust.co.uk. CVs will not be accepted.

Recruitment (recruitment@brfctrust.co.uk)
 FAO: Rowena Hayhurst (Neighbourhood Youth Manager)
 Blackburn Rovers Community Trust,
 Ewood Park,
 Blackburn,
 BB2 4JF

Interview dates: W/B 30th May 2022

Please note that the job will be subject to satisfactory references and enhanced DBS procedures.

Job Description
 Blackburn Rovers Community Trust

JOB DESCRIPTION		
1.	Job Title	Neighbourhood Sport and Youth Engagement Officer
	Location	You will be required to undertake travel as necessary to fulfil your job requirements and to the satisfaction of BRCT. Delivery will be within the borough boundaries of Blackburn with Darwen. Ad-hoc meetings/training may take place at Ewood Park.
	Responsible To	Neighbourhood Youth Manager (as well as BRCT's Executive Management Team)
	Responsible For	Level 1 coaches will support other part-time/casual coaches / youth workers
2.	Overall purpose of the Job	<p>This role will involve working within the local community (predominantly under 18s) of Blackburn with Darwen to deliver sports and youth engagement provision. The post holder will support a comprehensive, varied, fun sports and engagement timetable targeting a variety of age groups.</p> <p>The role requires an individual with experience working in a community sports/youth club setting and a good knowledge of the type of young people targeted. A youth worker sports delivery background would strengthen the application.</p>

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<p>3. Duties and Responsibilities</p>	<p>To be responsible for the following:</p> <p>To support the development and delivery of a varied timetable of sports and engagement provision/opportunities across BwD neighbourhoods.</p> <p>Plan and deliver quality holiday provision covering wide areas of Blackburn with Darwen.</p> <p>Be prepared to undertake sport/engagement delivery across the neighbourhood provision footprint.</p> <p>To work out key logistics to allow staff to run sessions. E.g. provide registers, kitbags, keys to staff delivering evening sessions.</p> <p>To liaise directly with key BRCT staff who sub-contract/deliver projects across the neighbourhood offer.</p> <p>To offer support to help the timetable develop to provide innovative provision.</p> <p>To help embed a positive culture across all delivery.</p> <p>Support the management of all sports facilities and equipment usage across the neighbourhoods.</p> <p>Market the football club to these communities.</p> <p>To monitor and evaluate your own delivery and support/monitor other casual staff to ensure they do the same.</p> <p>Support with the mentoring of casual staff</p> <p>Update and maintain data records for all reporting purposes</p>
<p>4. General</p>	<p>To at all times represent Blackburn Rovers Football Club and Blackburn Rovers Community Trust in a professional manner regarding to dress, presentation, personal hygiene, attitude, conduct and professionalism.</p>

5. Person Specification

	Essential	Desirable
<p>Demonstrable Experience</p>	<p>Creating and delivering a variety of sports/youth sessions in a community setting, often with disadvantaged hard-to-reach young people.</p> <p>Experience supporting or developing a programme of activities.</p> <p>Experience working with similar demographics to the people within the borough of Blackburn; particularly with those of a BAME background.</p>	<p>Experience of working with a charity and/or a professional football club community scheme and/or a community setting.</p>

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Knowledge	<p>An in-depth knowledge of sport/youth work including un-traditional activities to target a wide range of young people.</p> <p>Understanding of local geographical demographics, inter-faith relations and the barriers and/or challenges minority groups face in our society.</p> <p>Understanding of youth work values and principles and how these are implemented into practice.</p> <p>Actively keeps up to date with Children and Young people policy and best practice.</p> <p>Understanding of the issues that impact on the lives of young people and a track record in delivering innovative and exciting youth work opportunities that contribute outcomes.</p> <p>Knowledge and understanding of Working Together to Safeguard Children & Young People.</p> <p>Ability to work in accordance with national, local and organisational Child Protection and Safeguarding policies and procedures.</p> <p>Ability to identify and appropriately respond to cases of potential or actual child abuse.</p>	<p>Promoting the brand of a professional football club to the local community.</p>
Skills	<p>Must have relevant experience of working with children/young adults (8-19). This will include coaching, teaching, or mentoring within a young adult environment.</p> <p>Must have a 'can do' attitude.</p>	<p>Strong IT skills including MS Word, Excel and PowerPoint.</p> <p>A track record of working with disabled young people.</p> <p>Working within partnership and multi-agency programmes.</p>

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	<p>Must be proactive.</p> <p>Strong interpersonal skills with the ability to communicate effectively both orally and in writing.</p> <p>To have a pleasant and approachable demeanour.</p> <p>The ability to work with the minimum of supervision.</p> <p>Ability to adhere to and maintain effective relationships with young people, parents, carers and other colleagues within appropriate professional boundaries.</p> <p>The ability to work as part of a team, demonstrating a willingness and ability to perform all functions required of team members.</p> <p>Excellent people skills with the ability to motivate and inspire individuals and organisations.</p> <p>Maintain a level of flexibility and adaptability in a fast-paced environment.</p> <p>Highly organised with the ability to prioritise.</p> <p>A creative thinker with the ability to see new opportunities.</p> <p>A confident and conscientious approach to work.</p> <p>Ability to work flexible hours to meet the needs of children (evenings, weekends, residential)</p>	<p>Experience of promoting and recruiting participants onto programmes/activities</p> <p>Working within a professional football club environment.</p> <p>Experience of recruiting and working with volunteers.</p> <p>Practical experience of managing information operating systems including monitoring, evaluation and quality assurance frameworks.</p>
<p>Qualifications</p>	<p>A 1st4Sport Level 2 Coaching and/or Youth Work Level 2 Qualification or be working towards</p>	<p>A degree in a relevant subject.</p> <p>To hold a valid UK driving licence.</p> <p>A variety of other 1st4Sport Level 1 qualifications.</p>

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		<p>Level 1 Youth Work qualification.</p> <p>GCSEs including English and maths at a Grade C or above (or equivalent).</p>
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Please note:

The person appointed to this post will, from day-to-day, have contact with children and vulnerable adults, many of whom are under eleven years of age, and a number of whom may have moderate learning difficulties and/or disabilities. Therefore, the post holder will require an enhanced Disclosure Barring Service check.

Safeguarding Recruitment:

Blackburn Rovers Community Trust and Blackburn Rovers FC is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff to share this commitment. The successful applicant will be required to undertake appropriate safeguarding checks as well as providing proof of right to work in the UK. The successful applicant can also expect to have their personal information entered on to a Single Central Record and/or the FA's Whole Game system, which will be shared with key football and other sports governing bodies and organisations where applicable.

Equality & Diversity:

As we are a diverse community trust that respects differences in race, disability, gender, gender identity, sexual orientation, faith, background or personal circumstance we welcome all applications. We want everyone to feel valued and included in the football community and to achieve their full potential. BRCT is opposed to any form of discrimination and commits itself to the redress of any inequalities by taking positive action where appropriate.

The document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

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