



ASTON VILLA FOOTBALL CLUB

Job Title: Head of Nutrition

Department: First Team Medical & Sports Science Department

Hours of Work: Full Time (with flexibility to work during evenings and weekends, including matchdays)

Contract Type: Permanent

Salary: Attractive Remuneration Package

Location: Bodymoor Heath Training Ground

Closing Date: 2 July 2022

1. The Department

Based within our new, world-class High Performance Centre at our Bodymoor Heath Training Ground, our First Team Medical and Sports Science Department strives to deliver a multidisciplinary world class service, so our players can achieve and maintain peak performance. We have a relentless desire to win, supported by staff striving to challenge each other and maintain our pursuit of excellence and innovation. Nutrition is one of the key pillars of success for our team, reflected in our new purpose built nutrition facility and state of the art equipment.

2. The Role

An exiting opportunity has arisen for a self-motivated, forward-thinking and proactive individual to join our First Team Medical and Sports Science Department in the position of Head of Nutrition.

This role is responsible for overseeing all nutritional interventions for each first team player, and consistently auditing player hydration and fuelling for both match day and training. Reporting into the Performance Director, you will also deliver nutritional information and data to players and staff (where required) through workshops, presentations & infographics.

For further information about the Role, please see the Role Profile.

3. The Person

To be considered for this role, you will need to hold a Postgraduate Degree in Nutrition, along with SENr Accreditation and ISAK Level 1 (current) with supporting TEM.

The successful postholder will have detailed knowledge of meal presentation and preparation, as well as an ability to create infographics, screencasts, and presentations at a high standard. Ideally, you will also be able to translate complex evidence-based information into understandable and motivational advice.

Previous experience of working within a Premier League First Team environment, coupled with extensive knowledge and experience in High Performance Sport Science and Strength and Conditioning is desired.

This role does require a flexibility in working hours, including an ability to work evenings, weekends and unsociable hours (including matchdays) as the job requires.

As part of your application, please ensure you upload your CV and Cover Letter.

For further information, the Role Profile and to apply please go to careers.avfc.co.uk/jobs

Right to Close Vacancy Posting Early

The Club reserves the right to close any advertised vacancies earlier than the advertised closing date if sufficient applications have been received.

Equality Statement

Aston Villa Football Club celebrates the diversity of its Club and embrace equal opportunities for all. We are proud to be a Disability Confident employer and fully support The FAs Football Leadership Diversity Code.

We welcome applications from all candidates regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex and religion or belief.

Safeguarding Statement

Aston Villa Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club. For more information, please see [Aston Villa Football Club | The official club website | AVFC - Safeguarding](#)

APPENDIX - [EXAMPLES OF DIFFERENT ADVERTS: NOTE TO RECRUITING MANAGER] – the below appendix should be used as examples to assist you in writing your own advert following the above format. These should be deleted once you have finalised your own advert.]

1. BOYS ACADEMY DEPARTMENT

Job Title: Youth Development Phase Coach

Department: Boys Academy Coaching and Development Department

Hours of Work: Full Time, Permanent (flexibility to work evenings and weekends is required for this post)

Salary: Attractive Remuneration Package depending on experience

Location: Bodymoor Heath Training Ground

Closing Date: Sunday 14 November 2021

Interview Date: Friday 19 November 2021

1. The Department

Our Boys Academy Department has been awarded the prestigious category one status accolade, demonstrating that we provide the highest level of quality coaching, education, training and facilities for our youth football provision.

In order to deliver our ambitious plans for nurturing, encouraging and developing talent at this level, we have a new, existing opportunity for a self-motivated and proactive individual to join our Youth Development Phase Coaching provision.

2. The Role

Working within the phase specific programme, you will lead the development of an allocated age group which will include planning, preparing, organising, managing and evaluating all training sessions for your allocated age group.

As an Academy coach, you will provide feedback to parents and players and deliver information evenings as necessary. You will collaborate with the Multi-Disciplinary Youth Development Phase Team which will include liaising with the Performance Analysis Department to ensure that recordings of games and footage feedback sessions take place regularly and work closely with Medical and Sport Science staff in the management of injuries and sports science testing.

For further information about the role, please see the below Role Profile.

3. The Person

The successful candidate must be qualified to at least UEFA A Licence and Advanced Youth Award level. You will need to have experience of working with and coaching young players. You will also need to be a confident user of technology platforms and have demonstrable experience of planning, delivery and monitoring of elite football programmes.

As part of your application, please ensure you upload your CV and Cover Letter.

For further information and to apply please go to https://my.corehr.com/pls/coreportal_avfcp/erq_search_package.search_form?p_company=10&internal_external=E#

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2. FOUNDATION AND COMMUNITY PARTNERSHIPS DEPARTMENT

Job Title: Cognitive Behavioral Therapist

Hours of work: 35 hours per week (Includes evenings & weekends)

Contract: 3 Years Fixed Term Contract

Salary: £25,000 - £27,000 per annum depending on experience

Location: Villa Park with requirements to travel to and from community sessions

Closing Date: Sunday 19 September 2021

1. The Department

The Aston Villa Foundation is the official Charity of Aston Villa Football Club and prides itself in being innovative in its approach to the club being used as a 'Force for Good'.

The Cognitive Behavioural Therapist will work across varying Foundation departments such as Health and Wellbeing, Interventions and Disability supporting young people to older adults to make positive lifestyle decisions.

2. The Role

The role is an exciting and unique opportunity to provide clinical support to participants across Aston Villa Foundation projects and programmes working with targeted audiences in areas most familiar, utilising sport and physical activity as point of engagement across the city of Birmingham.

3. The Person

The post holder will be accountable for undertaking patient-centered interviews identifying areas where they wish to see change, assessing the risk participants pose to themselves and others whilst making decisions on the suitability of new referrals, referring clients to alternative services or 'stepping up' their treatment to high-intensity psychological therapy if and where required.

The successful candidate will have hold relevant qualifications such as Psychological Wellbeing Practitioner and have relevant experience within IAPT services.

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3. WOMEN'S FOOTBALL AND REGIONAL TALENT CLUB DEPARTMENT

Job title: WSL Academy Goalkeeping Lead

Hours of work: 12 hrs per week plus game day (Flexible working hours including some evenings & weekends when needed)

Contract Type: Fixed Term Contract until 30 June 2021

Salary: Competitive hourly rates

Location: Villa Park and Bodymoor Heath Training Ground

Closing Date: Thursday 2nd July

Interview Date: Thursday 16th July

1. The Department

Our Aston Villa Women's Football Team has achieved huge success during this season (2019/20) gaining promotion to the Women's Super League for the 2020/21 Season. In order to build on this success, we are now focusing our efforts to ensure our Women's Academy and Girl's Regional Talent Club have the right people in the right roles to help us in delivering our ambitious plans for nurturing, encouraging and developing talent within our Women and Girls youth structure.

2. The Role

We are now recruiting for a Goalkeeping Lead within our WSL Academy Team, based at Villa Park and our Bodymoor Heath Training Ground. This post will be responsible for driving the development of the WSL Academy goalkeeping programme, working closely with the RTC & 1st team to develop and implement a 'club' goalkeeping syllabus in line with our philosophy and club culture.

As the Goalkeeping Lead, you will effectively plan, deliver and evaluate goalkeeper coaching sessions and work with WSL Academy staff to implement a set play strategy, which is regularly reviewed using analysis of matches and training to inform adjustments. You will also deliver weekly analysis pod sessions with goalkeepers & defensive pod.

3. The Person

The postholder will also develop and deliver detailed regular individual goalkeeper progress reviews, as well as produce and implement individual development plans (IDP) and individual learning objectives (ILO) for all goalkeepers. You will also assist the Technical Director and WSL Academy Manager in identification and recruitment of goalkeepers, in line with the recruitment model and succession planning for the WSL Academy.

The successful Postholder must hold a UEFA B License and UEFA B Goalkeeping as a minimum, with UEFA A License and UEFA A goalkeeping desired. You should be a FA Licensed Coach (Member of the Licensed Coaches Club to cover safeguarding and first aid), and have a proven ability to identify, recruit and develop talent. Experience of coaching young players, along with an appreciation and experience of mentoring and developing other coaches is required for this post.

For further information please see the Role Profile.

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4. COMMERCIAL - HOSPITALITY DEPARTMENT

Job title: Hospitality Sales Assistant

Department: Hospitality

Contract Permanent

Hours of work: 35 hours per week (includes some evenings and weekends)

Salary: £18,000 - £22,000 + OTE per annum depending on experience

Location: Villa Park

Closing Date: 17 September 2021

1. The Department

The Hospitality team are responsible for the sales and delivery for all Matchday hospitality along with adhoc club events such as End of Season Awards Dinner and Play on the Pitch experiences.

2. The Role

We have an exciting opportunity for a Hospitality Sales Assistant to join our team based at Villa Park. The role will be responsible for managing a base of hospitality accounts, selling hospitality packages to those clients whilst also looking for upsell. To generate and qualify new business opportunities with the aim to increase hospitality sales. Offering a professional service throughout, focused on achieving sales targets, repeat business and ensuring customer satisfaction.

3. The Person

The ideal candidate will have experience of working in a fast-paced sales environment with a proven track record of achieving and exceeding sales targets. You will have experience in managing business clients and play an integral role in developing client relationships, providing a top-class professional service and supporting the wider hospitality team. This is a busy role that requires strong organisational skills and ability to adapt to changing conditions quickly.

For further information please see the Role Profile.

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MATCHDAY STEWARDS

Job Title: Matchday Steward

Department: Security and Matchday Safety Department

Hours of Work: Variable hours (need to be available for Men's First Team Home matches working on average 4.5 hours per shift and occasional other events at Villa Park which will include evenings and weekends)

Salary: Competitive

Location: Villa Park

Closing Date: Sunday 21 November 2021

Interview Date: Ongoing – recruitment evenings will be held throughout the Season

The Department

The Matchday Stewarding and Security Team have a vital role on a matchday creating and ensuring a safe and enjoyable matchday experience for our customers in and around Villa Park.

The Role

Working as part of the Matchday Steward team, your primary function will be overseeing the safety of all customers at Villa Park and ensuring the Stadium's compliance with Ground Regulations and the Safety Certificate. This will include attending pre-match briefings, carrying out pre-match safety checks, conducting searches upon entry to stadium and liaising with colleagues, Stadium Control and emergency services as required. You will also deliver outstanding customer service to our supporters by assisting supporters to their seats and managing any conflict that may arise within the Stadium.

For further information about the Role, please see the below Role Profile.

The Person

The successful candidates must be aged 18 or over and hold or be working towards a Level 2 or 3 in Spectator Safety (or equivalent). The Club will provide this training if needed. You must be available to work Men's First Team home matches and occasional other events which will include evenings and weekends. We are looking for a clear and concise communicator who has a passion for delivering excellent customer service in a fast-paced environment and can work calmly and effectively under pressure.

As part of your application, please ensure you upload your CV and Cover Letter.

The Club is asking for any candidates who are interested in becoming a Matchday Steward to register their interest by completing the online application form (available at the below link).

As and when vacancies arise throughout the Season, we will aim to contact shortlisted candidates to arrange interviews. If you are shortlisted, you will be contacted by the Club via email from careers@avfc.co.uk.

Please note that the Club will retain your application form, CV and Cover Letter for a 12 month period from the vacancy closing date (this is a variation from the Club's [Privacy Notice for Applicants and Candidates](#)). If you have any queries regarding the retention of your data, please contact careers@avfc.co.uk.

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COMMERCIAL – TICKETING DEPARTMENT

Job Title: Ticket Sales Advisor

Department: Ticketing

Hours of Work: 35 hours per week (Includes Matchdays, Evenings and Weekends)

Contract: Permanent

Salary: £17,290 per annum

Location: Villa Park

Closing Date: 8 October 2021

1. The Department

The Ticketing department are the team responsible for the sale and delivery for all season ticket and matchday tickets across both Premier League, WSL and U23 fixtures. In addition, bookings for away travel, soccer schools and stadium tours are fulfilled by the department, and we provide a central contact point for fan enquiries.

2. The Role

We have an exciting opportunity for a Ticket Sales Advisor to work within our Ticketing Team based at Villa Park. The role will be responsible for supporting in the day-to-day calls of the Ticket Office and process customer ticket sales onto the ticketing system and to handle sales orders via the ticket office counter as required in a timely way ensuring that your cash/till balances at the end of every day.

3. The Person

The ideal candidate will have the passion for customer service, working within a fast-paced environment, will the ability to handling difficult customer-facing situations in a professional manner. You will champion the Ticketing team externally and act as an ambassador for Aston Villa Football Club.

As part of your application, please ensure you upload your CV and Cover Letter.

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