



Role Profile

Academy Coaches (Part-Time)

Role Reports To: Head of Coach Development

Role Purpose: Assist with the coaching and managing of players within the Foundation Phase /Youth Development Phase programme

Main Responsibilities and Accountabilities

- Undertake duties in a professional manner in line with coach's code of conduct and actively promote Aston Villa FC.
- Assist with the development programme for your allocated age group & position specific programme
- Prepare, coach, manage and debrief your allocated age group team for their games programme.
- Plan, prepare, organize, manage and evaluate all training sessions for your allocated age group.
- Liaise with the Recruitment department in the management of trialists.
- Assist/deliver parents/player feedback/information evenings and converse with parents where necessary.
- Assist with analysis staff to ensure that recordings of games and footage feedback sessions take place on a regular basis.
- Liaise with medical staff in the management of injuries.
- Work in conjunction with the Sports Science department to ensure Sports Science testing takes place regularly.
- Mandatorily attend, assist and deliver In Service CPD Training as and when required/requested.
- Maintain and update the technology platform utilised for the purpose of Performance Management in the Academy ensuring the Players Performance Clock is updated and review meetings have been conducted at appropriate times.
- Manage Individual Player Programmes and Reviews working with the multi-disciplinary team
- Adhere and enhance all coaching programme ensuring the Academy Performance Plan underpins the work of the department.
- Complete all tasks related to Coach Competency Framework and ensure your Development Action Plans are updated.
- Ensure your membership of FA Licensed Coaches Club is maintained.
- Maintain your coaching qualifications and other Coaching Qualifications in-line with FA and Premier League rules & regulations.
- Report any serious breaches of discipline to the Academy Manager.
- Complete all necessary paperwork as requested by the Academy Manager, The Premier League/EFL or FA including any other forms should they be requested.
- Participate in tour and tournaments including leading and managing teams overseas.
- Report any matters of concern related to your duties to the Academy Manager.
- Demonstrate commitment to Safeguarding by adhering to relevant policies, procedures and values relating to safeguarding children and adults at risk
- Support the Club's commitment to equality, diversity and inclusion

Qualifications, Key Skills & Experience

Essential

- Minimum Qualification Requirement of UEFA B Licence & FA Youth Award
- FA First Aid Certificate
- Experience of planning, delivery and monitoring of elite football programmes.
- Experience of working with children in particular the coaching of young players.
- Proven communication skills
- Proficient and confident user of technology platforms utilised for Planning, delivery & Reflection
- Driving Licence

Desirable

- Desirable L4: UEFA A & Advanced Youth Award qualifications
- Desirable Experience of working with elite young players
- Desirable understanding of EPPP rules and regulations

Disclosure and Barring Service Check Requirement

- This role will be subject to an enhanced disclosure including a barred list check

Aston Villa Football Club is an inclusive institution that provides a welcoming environment to supporters, the local community, customers, employees, contacts and competitors. We want to ensure that the Club and all its subsidiaries are free from discrimination of any kind, embracing all regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex (gender), religion or belief.

Aston Villa Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club. For more information, please see [Aston Villa Football Club | The official club website | AVFC - Safeguarding](#)