



Role Profile

U18 Professional Development Phase Coach

Role Reports To: Head of Coach Development

Role Purpose: Responsible for assisting with the design and delivery of the U18 Professional Development Phase programme and assisting with the selection and management of the team in respect of all league, cup and friendly fixtures.

Main Responsibilities and Accountabilities

- In conjunction with the Academy Manager, manage the transition of elite players on our Elite Player Pathway
- Liaise daily with the Professional Development Phase coaching staff with regards to player progression and management of both training and game opportunities
- Assist with the organising of the multi-disciplinary development programme for the U18 squad
- Assist with the delivery of the technical, tactical and unit development programme for the U18 squad in line with the Academy Playing and Position Specific Philosophy
- In conjunction with the Sporting Director, Academy Manager and Head of Technical and Player Development play an active role in the development and reviewing of the Academy Playing Philosophy (DNA)
- Provide individual feedback reports to the Technical Board on the progress of the U18 players
- Design and manage all Individual Learning Plans (ILP) for all relevant players to include recording of information on the club's Performance Management Application
- Provide feedback to players formally through the Performance Management Application (PMA), individual meetings, 6-week reviews and where appropriate parents and intermediaries
- Ensure that Multi-Disciplinary Department Reviews take place every 6 weeks to discuss both the development programme and to review each player's progression
- Ensure every player has a Football Career development plan which meets their individual needs and is reviewed 3 times per season
- Liaise with the Recruitment Department with regards to player identification procedures and decision making
- In conjunction with the Technical Board play an active role in the decision-making process in terms of player contractual decisions
- Update the Players Performance Clock and hold review meetings at appropriate times.
- Ensure the Academy Performance Plan underpins the work of the department.
- Complete all tasks related to Coach Competency Framework
- Ensure your membership of FA Licensed Coaches Club is maintained
- Maintain coaching qualifications and other Coaching Qualifications in-line with FA and Premier League rules & regulations
- Report any serious breaches of discipline to the Academy Manager
- Complete all necessary paperwork as requested by the Academy Manager, The Premier League/EFL or FA including any other forms should they be requested
- Participate in tour and tournaments including leading and managing teams overseas
- Report any matters of concern related to your duties to the Academy Manager
- Demonstrate commitment to Safeguarding by adhering to relevant policies, procedures and values relating to Safeguarding children and adults at risk
- Support the Club's commitment to equality, diversity and inclusion

Qualifications, Key Skills & Experience

Essential

- UEFA A Licence
- FA Advanced Youth Award
- Up to date Emergency First Aid in Football (FAIF) qualification
- Proven track record in the development of coaches and players
- Member of the FA Licenced Coaches' Club
- Experience of a similar role within a Category 1 – 2 Academy
- Strong people management skills
- Ability to multitask and prioritise
- Dedicated to continuous self-improvement and personal development
- Must be available to work flexibly
- Ability to work independently and within a team environment

Desirable

- UEFA Pro Licence
- Knowledge of the FA and Premier League Rules and Regulations with regard to Academies
- Full, UK driving licence

Disclosure and Barring Service Check Requirement

- This role will be subject to an enhanced level disclosure with a barred list check

discrimination of any kind, embracing all regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex (gender), religion or belief.

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