Role Purpose: To assist in the operation, deployment and management of live production and audio-visual systems, matchday (men’s, academy, women’s) and club events production, with relevant content creation, scheduling, operation and technical support. Working across Villa Park, Bodymoor Heath training grounds, or any other site, which the Club may reasonably request you to work from.

Main Responsibilities and Accountabilities

- Assist with the matchday and live streaming production, delivery and content creation and delivery including large format screens, perimeter boards, in-stadium audio-visual systems, in-house video platforms, hospitality, and concourse content.
- Assist with operational and technical delivery of services for screens and transmission feeds with internal and external providers. This includes host broadcasters and OB feeds, first team coaching and analysis feeds, VillaTV / social media live streams and all in-stadium AV.
- Provide technical support and deployment for in-stadium and training ground IPTV, digital signage and audio-visual systems and technology.
- Thoroughly prepare and setup for the delivery of required AVFC matchday and live productions. Ensuring that all production technology, within your remit, is tested and operational in advance of any production.
- Ensure all content is correct and appropriate before being used within any AVFC live production and digital platforms.
- Support the Media Production and Technology Manager, in the implementation and execution of media technology at Aston Villa Football Club.
- Ensure the stability of all production technology and infrastructure with the live production environment at AVFC.
- Identify and mitigate any technical problems within the live production environment.
- Create and schedule IPTV content for club and hospitality events.
- Working closely with other members of the team to provide advice and support to events and hospitality to aid with AV needs.
- Assist with in-house club events production, delivery, and content.
- Any other reasonable duties and responsibilities which your manager or another senior officer of the Club asks you to perform.
- Demonstrate commitment to Safeguarding by adhering to relevant policies, procedures and values relating to safeguarding children and adults at risk.
- Support the Club’s commitment to equality, diversity and inclusion.

Qualifications, Key Skills & Experience

Essential

- Experience in live production and broadcast environment (preferably live sports).
- A good technical knowledge of the end-to-end live production environment.
- Good working knowledge of audio and visual systems.
- Experience of using live audio-visual equipment, including digital mixing desks and MCR / galleries.
- Experience with other audio-visual equipment (projectors, microphones).
- Highly proficient in the use of production equipment and software.
- Awareness of new technology and production methods and a willingness to embrace new
Developments and approaches within media production.

- Experience of creating live graphics and content.
- Demonstrable experience of delivering exceptional customer service with the ability to critical thinking and solve problems.
- Strong communication skills which are clear, concise, and accurate to internal/external stake holders.
- Excellent interpersonal skills, with the ability to build relationships with different audiences
- The ability to work to a brief and to work quickly and work to instructions under pressure.
- Keen attention to detail.
- Ability to work unsupervised and remain calm under pressure
- Flexible approach to working hour as the Club requires, this will include Aston Villa first team (home and away) and U21 matchdays, live stream productions and any other internal event.

Desirable

- Relevant qualification, or training in either Multimedia technology, Audio Systems or Broadcast technology.
- Working knowledge of large format screens and digital perimeter advertising.
- Relevant technical qualification including either Live Audio, Studio technology or video editing certificate.
- Knowledge of Pro Presenter.
- Knowledge of playout software.
- Knowledge and experience of using IPTV and digital signage systems.
- Knowledge of video editing (Final Cut, Premiere Pro).
- Knowledge of Adobe Photoshop.
- Proficient with both Mac and Windows OS.

Aston Villa Football Club is an inclusive institution that provides a welcoming environment to supporters, the local community, customers, employees, contacts and competitors. We want to ensure that the Club and all its subsidiaries are free from discrimination of any kind, embracing all regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex (gender), religion or belief.

Aston Villa Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club. For more information, please see Aston Villa Football Club | The official club website | AVFC - Safeguarding