



Role Profile Minibus Driver

Role Reports To: Youth Technical Director

Role Purpose: Drive the Aston Villa Women's Academy minibus as directed in a responsible and competent manner, ensuring the safety of the passengers, other road users, members of the public and yourself at all times.

Main Responsibilities and Accountabilities

- Driving the Club minibus for the purposes of transporting WSL Academy and Regional Talent Club young players as required
- Responsible for the safety, comfort and welfare of the children
- Carry out driver's daily and weekly vehicle checks and basic maintenance
- Report any vehicle defects, faults, incidents and accidents to Youth Technical Director
- Be responsible for the cleanliness of the vehicles, inside and out and ensuring the vehicle is in a clean and roadworthy condition before and after use
- Refuel vehicles as required
- Maintain accurate transport records of player journeys
- Maintain and help promote a good Club image, working attire should be worn at all times and kept in a clean and tidy condition
- Work within health and safety guidelines and other guidelines that may be issued from time-to-time
- Plan alternative road routes to and from the training ground when necessary and keep WSL Academy manager informed of any changes or delays
- Demonstrate commitment to Safeguarding by adhering to relevant policies, procedures and values relating to safeguarding children and adults at risk
- Support the Club's commitment to equality, diversity and inclusion

Qualifications, Key Skills & Experience

Essential

- Full, clean UK driving licence/passenger carrying vehicle licence
- Ability to remain calm and patient at all times
- Pleasant approachable personality
- An ability to communicate with a range of people
- Ability to work on own initiative and as part of a team
- Reliable and trustworthy
- Honest, sense of responsibility and confidentiality
- Flexible approach to working arrangements
- Sensitivity to user needs
- Willing to undertake training as appropriate
- Willing to undertake additional training to enhance the services delivered by the club
- Capability to maintain accurate vehicle and user records

Desirable

- MiDAS trained
- PCV licence holder

Disclosure and Barring Service Check Requirement

- This role will be subject to an enhanced disclosure including a barred list check

Aston Villa Football Club is an inclusive institution that provides a welcoming environment to supporters, the local community, customers, employees, contacts and competitors. We want to ensure that the Club and all its subsidiaries are free from discrimination of any kind, embracing all regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex (gender), religion or belief.

Aston Villa Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club. For more information, please see [Aston Villa Football Club | The official club website | AVFC - Safeguarding](#)