



# Role Profile

## Player Care Manager (U9-14) (Boys Academy)

**Role Reports To: Player Care Manager**

**Role Purpose:** Player Care is an evolving department within the Academy and the role will have the opportunity to develop a programme that ensures that our off-field support is structured and co-ordinated leading to creating the best possible experience and environment for our players. As part of this role, you will also be an Academy Designated Safeguarding Officer.

### Main Responsibilities and Accountabilities

- Co-ordinate a multi-disciplinary team ensuring holistic approach to player care, wellbeing and duty of care with player personal development and wellbeing at the centre
- Provide one to one support for players as required and ensure that they are aware of internal and external support
- Responsible for implementation, delivery and evaluation of the player care and personal development programme for the U9s to U14s.
- Support players, parents and staff and feedback on player development
- Deliver Life Skills programme (according to Premier League rules) in relevant age phases
- Deliver player and parent voice initiatives in relevant age phases
- Deliver parent education programme in relevant age phases
- Work collaboratively with the phase multi-disciplinary teams to ensure that seasonal inductions for players and parents are delivered and are rich with both on field and of field information.
- Attend matches (as well as trips and tours where agreed) to support the players in relevant age phases
- Work alongside the multi-disciplinary team in the exit programme and support for released players in relevant age phases
- Liaise with Academy staff members to ensure each players individual development plans meet the needs of the player care programme
- Work alongside the multi-disciplinary teams to ensure that the players journey is updated, tracked and documented on the players performance clock and internal documentation allowing for smooth transition between all phases
- Maintain and update Performance Management Application (PMA) as required
- Contribute to player care teams monitoring and reviews 3 times per season
- Support and contribute with any Academy audits ie. Premier League
- To support in Academy safeguarding and be a Designated Safeguarding Officer for the academy. Demonstrate commitment to Safeguarding by adhering to relevant policies, procedures and values relating to safeguarding children and adults at risk
- Support the Club's commitment to equality, diversity, and inclusion
- Any other reasonable duties and responsibilities which the Player Care Manager or another senior Officer of the Club asks you to perform

### Qualifications, Key Skills & Experience

#### Essential

- Proven experience of working within a high-performance sporting/education environment with young elite athletes with a focus on safeguarding and duty of care.
- Sound understanding and knowledge of activities that will support a young person's development and the emotional and wellbeing demands placed upon them as elite performers.
- Ability to form positive and proactive relationships at all levels and across stakeholders
- Experience of delivering and monitoring projects and programmes
- Proven experience of working within a team to produce measurable results

- A qualification at degree level or equivalent in Sports Management, Sports Science or a discipline relevant to the management and personal development of high performing individuals or equivalent experience
- Ability to work flexibility on evenings and weekends (including attending identified matches and trips/tours) as appropriate to meet players needs
- Proficiency in IT Skills, particularly Microsoft Office and databases

### **Desirable**

- A relevant qualification in a field such as Player Care, Performance Lifestyle or Mentoring and Coaching or equivalent
- Talented Athlete Lifestyle Support Qualification
- Mental health first aid qualification
- Demonstratable experience of working at a Category 1 Academy within Player Care, Personal Development or Wellbeing.
- A good knowledge of the Premier League Academy category system
- Safeguarding children experience and relevant qualification
- A relevant counselling qualification
- Experience of working within a football academy
- Clean driving licence (preferred)

### **Disclosure and Barring Service Check Requirement**

This role will be subject to an enhanced disclosure including Barred list check

*Aston Villa Football Club is an inclusive institution that provides a welcoming environment to supporters, the local community, customers, employees, contacts and competitors. We want to ensure that the Club and all its subsidiaries are free from discrimination of any kind, embracing all regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex (gender), religion or belief.*

*Aston Villa Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club. For more information, please see [Aston Villa Football Club | The official club website | AVFC - Safeguarding](#)*