



# ASTON VILLA FOOTBALL CLUB

**Job Title: Player Care Co-ordinator**

**Department: Boys Academy – Player Care**

**Hours of Work: Full Time, Permanent (flexibility to work evenings and weekends is required for this post)**

**Salary: Attractive Remuneration Package depending on experience**

**Location: Bodymoor Heath Training Ground**

**Closing Date: Sunday 26 June 2022**

**Interview Date: Thursday 7 and Friday 8 July 2022**

## 1. The Department

Our Boys Academy Department has been awarded the prestigious category one status accolade, demonstrating that we provide the highest level of quality coaching, education, training and facilities for our youth football provision.

In order to deliver our ambitious plans for nurturing, encouraging and developing talent at this level, we have a new, existing opportunity for a self-motivated and proactive individual to join our Player Care Team working with all phases and Academy staff.

You will have the opportunity to support a programme that ensures that our off-field support is structured and co-ordinated leading to creating the best possible experience and environment for our Players.

## 2. The Role

Working within the Player Care Team, you will be responsible for the co-ordination and delivery of safeguarding, care and accommodation providers and trips/tours health and safety risk assessments. You will be the day-to-day contact for both players and host families, working closely with the Player Care Manager to ensure that our host family provision is robust, flexible and meeting the needs of our players.

As the Player Care Co-ordinator, you will work collaboratively with the Club's Safeguarding Department, Equality, Diversity and Inclusion Lead, Health and Safety Department and care and accommodation providers (host families). You will be a designated Safeguarding Officer within the Academy and have key safeguarding responsibilities. For further information about the Role, please see the Role Profile.

## 3. The Person

The successful candidate will have demonstrable experience in safeguarding young people in a performance environment with an understanding of wellbeing, duty of care along with monitoring and referral. You will need to have demonstrable administrative and operational experience with have excellent attention to detail with strong organisational skills.

**As part of your application, please ensure you upload your CV and Cover Letter.**

**For further information, the Role Profile and to apply please go to [careers.avfc.co.uk/jobs](https://careers.avfc.co.uk/jobs)**

**Right to Close Vacancy Posting Early**

*The Club reserves the right to close any advertised vacancies earlier than the advertised closing date if sufficient applications have been received.*

**Equality Statement**

*Aston Villa Football Club celebrates the diversity of its Club and embrace equal opportunities for all. We are proud to be a Disability Confident employer and fully support The FAs Football Leadership Diversity Code.*

*We welcome applications from all candidates regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex and religion or belief.*

**Safeguarding Statement**

*Aston Villa Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club. For more information, please see [Aston Villa Football Club | The official club website | AVFC - Safeguarding](#)*