



THE ACADEMY

HOMEGROWN & HUNGRY

AFC Wimbledon Football Club is offering an exciting opportunity for a dedicated individual to join our Academy in a senior role as the Head of Academy Coaching.

The successful candidate will be responsible for leading the Academy's coaching function, will contribute to several management groups and be enrolled on the Premier Leagues Elite Head of Coaching (EHOC) programme as part of their ongoing professional development.

KEY RESPONSIBILITIES INCLUDE	
	To establish a sustainable system and approach for the development of all coaching staff across the academy.
	Design and manage the delivery of the Academy in-service CPD coach education programme
	Provide a clear, up-to-date Training needs analysis (TNA) of every individual coach's current and required level of performance.
	Ensure every coach has a personalised Development Action Plan (DAP)
	To implement a Club Specific Coach Competency Framework (CCF)
	Provide 1:1 coaching, analysis and feedback to coaches in order to further develop the coach's skill set
	Establish and maintain standard practices and procedures for safe and effective coaching, playing and operation for all Academy squads
	To comply with and ensure the compliance of coaching and other Academy staff to AFC Wimbledon's Safeguarding Policies and Procedures.
	To work within and uphold all the Academies policies and best practice guidelines, including; Safeguarding, Health & Safety, Recruitment, Equality, Diversity and Inclusion and Codes of Conduct.
	To attend and play an active role in regular Academy Management staff meetings, reporting on all matters relating to the role of Head of Coaching.
	To maintain appropriate levels of personal CPD as outlined within the EFL Youth Development Rules and as required to retain FA Licensed coach status.
	To ensure that all that all relevant PMA administration is kept up to date for all coaches across the Academy.
	To contribute and help evolve the current coaching syllabus in order to aid the progression of the Academy.
	To be prepared to do any other duties to further the development of the Club and Academy as and when required
	To establish a sustainable system and approach for the development of all coaching staff across the academy.

PERSONAL SPECIFICATION	
	Have a full clean driving license
	Previous experience of working within the football or related industry
	Coaching education experience
	Youth Coaching experience
QUALIFICATIONS	
ESSENTIAL	
	UEFA A Licence
	FA Youth Award (all three modules)
	FA Safeguarding qualification
	FA First Aid qualification and/or BFAS (current EFAiF)
	Enhanced DBS clearance
	Clean Driving Licence

AFC Wimbledon Academy

Kings College London Training Ground, Windsor Avenue, New Malden, Surrey, KT3 5HA

Tel: 020 8247 9911 Email: academy@afcwimbledon.ltd.uk



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DESIRABLE

FA Advanced Youth Award
FA Coach Education Qualification
Level 5 'Pro License' qualification
Qualification in Education (eg. PGCE)

KNOWLEDGE, SKILLS AND EXPERIENCE

Strong Leadership and Management skills
Excellent communication & standard setting skills
Experience of working in an elite learning / performance environment
A working knowledge and understanding of coaching and coach development
Excellent knowledge of the process of learning in adults & young people
Knowledge and experience of managing & designing development programmes across multiple age-groups
Experience in coach development and mentoring at a professional level
An understanding of sports science and medicine & psychology
Competence in all MS Office packages with experience of recording and reporting information
Experience of dealing with minors and an excellent understanding of Child Protection and Safeguarding procedures including the relevant clearances for individuals.
Experience with the PMA system
A comprehensive understanding of the Elite Player Performance Plan (EPPP)

BAME Declaration

The EFL has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethnic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy football that require a UEFA 'A' or UEFA 'B' Licence.

SALARY: Competitive salary based on relevant experience.

To express your interest in the role please send your CV and completed application form to michael.hamilton@afcwimbledon.ltd.uk.

No agencies please

CLOSING DATE

Monday 16th September 2019

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