



# Accrington Stanley Academy

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SPORTS HUB



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**Job Title:** Player Care Lead

**Department:** Academy

**Purpose:** To support the implementation of the Academy Performance Plan and provision of Player Care Services, contributing to the long-term development of elite players within the Academy at Accrington Stanley Football Club.

## Accountabilities:

- Devise and implement an induction and transition strategy, including provision for when players join or leave the Academy, transition through age-groups and enter into loan arrangements.
- Be responsible for the management and delivery of the personal development and life skills plans for Academy players in addition to other aspects of the Club's duty of care, including mental and emotional wellbeing of Academy players and young professionals.
- Support the Head of Recruitment with the organisation, management and delivery of the Club's policies and procedures for the recruitment of Academy Players from U8-18.
- Ensure all necessary administration is completed for all players, including trialists, newly registered players and exiting players.
- Safely and properly induct new players to the Academy, catering for their individual and specific needs.
- Safely and properly support the exit of players from the Academy, following the Academy After Care Package.
- Ensure necessary recruitment reports are completed for internal and external players.
- Work with relevant staff, including the Head of Recruitment, to create video and data reports on identified players to be presented to the Football Operations Team and other relevant staff.
- Monitor identified external players and internally recruited players and report on their progress on a regular basis, attending scheduled meetings as required.
- Attend the Academy training and games programme and other games, tournaments and festivals as necessary.

## Key Activities:

- Ensure the entry, experience and exit of any players to and from the Academy is appropriately carried out.
- In conjunction with the Designated Safeguarding Officer, ensure all policies, practices and procedures relating to the safeguarding of young people are implemented.

## Person Specification:

### Essential Qualifications:

- FA Safeguarding qualification
- FA First Aid qualification
- Enhanced DBS clearance



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## Knowledge, Skills and Experience:

- Excellent communication skills
- A working knowledge and understanding of Player Care and Player Development
- Competence in all MS Office packages with experience of recording and reporting information
- Experience of dealing with minors and an excellent understanding of Child Protection and Safeguarding procedures including the relevant clearances for individuals.
- An understanding of the EFL Youth Development rules and regulations
- A comprehensive understanding of the Elite Player Performance Plan (EPPP)

## General Information:

The employee must at all times carry out their duties with due regard to the Accrington Stanley Football Club policies and procedures.

The employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relationships between all internal and external stakeholders.

## Safeguarding:

Accrington Stanley Football Club is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This role involves the supervision of and working with children and young people. The role will require CRC check through the DBS and clearance for work in football by the FA. As the role is exempt from the Rehabilitation of Offenders Act 1974, the applicant must disclose all previous convictions including spent convictions.

## Equality, Diversity and Inclusion:

Accrington Stanley Football Club's commitment to equality, diversity and inclusion is to confront and eliminate discrimination whether by reason of age, gender, gender assignment, sexual orientation, marital status or civil partnership, race, nationality, ethnicity (race), religion, ability or disability, pregnancy or maternity and to encourage equal opportunities (Protected Characteristics, Equality Act 2010).

Employees of Accrington Stanley Football Club must ensure a positive commitment towards equality, diversity and inclusion by treating others fairly and not committing any form of discrimination, victimisation or harassment of any description and to promote working relationships between all internal and external stakeholders.



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## Application Process:

If you have the aspiration, drive, and qualifications to join our professional and ambitious Category 3 Academy, please complete the following online form and email your CV to [chris.hough@accringtonstanley.co.uk](mailto:chris.hough@accringtonstanley.co.uk).

Accrington Stanley Academy: Job Application Candidate Information Form:  
<https://forms.gle/fPEUCKM6ZWPg153E7>.

Interviews will be held at a date to be confirmed and only those invited to interview will receive return notification from Accrington Stanley Football Club.

Accrington Stanley is committed to a policy of treating individuals fairly and recruiting, selecting, training, and promoting based on merit, experience, and other work-related criteria.

We do not discriminate against any applicant based on age, race, religion, sex, disability, sexual orientation, or gender identity.

Accrington Stanley Academy  
Accrington Stanley Football Club  
Wham Stadium  
Livingstone Road  
BB5 5BX



[www.accringtonstanley.co.uk](http://www.accringtonstanley.co.uk) @ASFCacademy

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