



# Coach

## Academy Age Group: Foundation/Youth Development Phase Role Profile

### Role Reports To: Head of Coach Development

**Role Purpose: Coach and assist management of players within the Foundation or Youth Development Phase programme.**

### Main Responsibilities and Accountabilities

- Lead or assist as requested the coaching development programme for a specific age group Unit or Position in delivery of the Academy Curriculum
- Prepare, coach, manage and debrief an Academy age group team for their games and festival's programme
- Plan, prepare, organise, manage and evaluate all training sessions for an Academy Age group of identified specific players or group/unit using the designated technology platforms within agreed timescales
- Utilise HUDL on a weekly basis to review training and match footage to provide clips to compliment Player ILO management and delivery of Individual Player Programmes and Reviews working with the multi-disciplinary team
- Adhere to and enhance all coaching programmes, ensuring the Academy Performance Plan underpins the work of the department.
- Maintain and update the Performance Management Application (PMA)
- Update the Players Performance Clock and hold review meetings at appropriate times
- Organise weekly pocket planner meetings liaising closely with Head of Player & Technical Development
- Liaise with the Recruitment/Talent ID department in the management of trialists
- Deliver or assist as requested with parents/player feedback and information evenings and converse where necessary
- Liaise with performance analysis staff to ensure that recordings of games and feedback sessions take place regularly
- Liaise with medical staff in the management of injuries
- Work in conjunction with the Sports Science department to ensure Sports Science testing takes place regularly and data is recorded and analysed into player's development programmes
- Adhere and enhance all coaching programmes ensuring the Academy Performance Plan underpins the work of the department.
- Attend, assist and deliver Continued Professional Development (CPD) for Academy staff as and when required
- Complete all tasks related to Coach Competency Framework and ensure Development Action Plans are updated
- Ensure membership of FA Licensed Coaches Club is maintained
- Maintain coaching qualifications and other Coaching Qualifications in-line with FA and Premier League rules and regulations
- Undertake duties in a professional manner in line with Coach's code of conduct and actively promote Aston Villa Football Club
- Report any serious breaches of discipline to the Head of Coach Development/Academy Manager
- Complete all necessary paperwork as requested by the Academy Manager, The Premier League/EFL or FA including any other forms should they be requested
- Participate in tour and tournaments including leading and managing teams overseas
- Report any matters of concern related to your duties to the Academy Manager
- Any other reasonable duties and responsibilities which your line manager or another senior manager at the Club asks you to perform
- Demonstrate commitment to Safeguarding by adhering to relevant policies, procedures and values relating to safeguarding children and adults at risk
- Support the Club's commitment to equality, diversity and inclusion

### Qualifications, Key Skills & Experience-

#### Essential

- UEFA B Licence
- FA Youth Award

- Current FA Emergency First Aid in Football (EMFAIF) qualification
- Demonstrable experience of planning, delivery and monitoring of elite football programmes
- Experience of working with children in particular the coaching of young players
- Experience of working with elite young players
- Demonstrable clear and concise communication skills
- Proficient and confident user of technology platforms utilised for planning, delivery and reflection
- Dedicated to continuous self-improvement and personal development
- Ability to multitask and prioritise
- Available to work flexibly (including evenings and weekends)
- Driving Licence

**Desirable**

- Understanding of EPPP rules and regulations
- UEFA A Licence
- FA Advanced Youth Award
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**Disclosure and Barring Service Check Requirement**

- This role will be subject to an enhanced disclosure with a barred list check

*Aston Villa Football Club is an inclusive institution that provides a welcoming environment to supporters, the local community, customers, employees, contacts and competitors. We want to ensure that the Club and all its subsidiaries are free from discrimination of any kind, embracing all regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex (gender), religion or belief.*

*Aston Villa Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club. For more information, please see [Aston Villa Football Club | The official club website | AVFC - Safeguarding](#)*